

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE
COUNTY,

WEST VIRGINIA, HELD TUESDAY, DECEMBER 15, 2015

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 15th day of December, 2015 at 10:30 a.m. at the Courthouse.

Present: Tim Ennis, President
Stacey Wise, Commissioner
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on December 8, 2015.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

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A copy of the Hammond Public Service District minutes of their meeting held on October 21, 2015 was received.

A letter was received from Fred McDonald, Director, Lee Day Report Center announcing that Healthways, Inc. and the Lee Day Report Center have partnered to provide services pursuant to Senate Bill 371, Justice Reinvestment Act – treatment Supervision.

An e-mail from Andy Nickerson requesting that the Commission approve the reinstatement of Amy Nickerson as a part-time EMT, effective January 1, 2016 was received. The Commission tabled this request until they have a chance to discuss it with the Ambulance Director.

A Petition was received to re-open the Estate of Audrey Tate, deceased, to correct an error of a lot number which was incorrectly noted on the appraisal. Jim Andreozzi made a motion seconded by Stacey Wise and unanimously passed to approve the request.

A copy of the minutes of the Brooke County Public Service District Board for their meeting of November 5, 2015 and November 12, 2015 was received.

A letter from the Brooke County Board of Health recommending the reappointment of Rosita Briggs to the Board was received.

A copy of a letter sent to the County Clerk from Eunice Crabtree announcing that she will be retiring as of December 31, 2015 was received.

A Request for Revision to the Approved Budget was received which needs sent to the State for approval for a Net Increase of \$327 in Revenue and increase in Expenditures of \$9,711. Stacey Wise made a motion seconded by Jim Andreozzi and unanimously passed to approve the revision.

The above correspondence was ordered filed in the County Clerk's Office.

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A copy of the Audit Report was received for the Magistrate Court for the period ending December 31, 2014 and copies are available, if needed.

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The Commission was notified that a call was received from the West Virginia Video Lottery that Brooke County was overpaid by \$6,288.60 and was asked how we would like to repay the funds. After discussion the Commission indicated they will call the Lottery Commission to let them know to take the full amount out of our next allotment.

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The Clerk informed the Commission that according to the Auditors our Actuarial Study needs to have some items updated in the current report. The Clerk checked with the Nyhart Company who did the study and was informed by them the cost would be about \$1,200 to prepare the additional report. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to have the Nyhart Company complete the necessary information for our current audit. The Commission will discuss the Actuarial that needs done next year at a later date.

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A copy of an E-mail was provided that was received from John McGarrity attaching information that is needed on our application for Brooke Hills Park Pool Extension. This was forwarded to the Park to rectify. Walter Ferguson, a Park Board member was present and wanted to clarify that the project was not a pool extension but removal.

Bud Billiard was present and let the Commission know that the Park Board is working with the Army Corp of Engineers to do some cleaning and repairs in early April, 2016. Mr. Ferguson indicated they will be working on the spook house with the intent to tear it down but salvage some articles off of it and do other work there.

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Wayne Buxton reported that he will be taking some dogs to the Highlands this weekend but he will check with the shelter first to see if any are available.

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Ruby Greathouse reported that the Pioneer Trail Committee is working on a grant to apply for an expansion and informed the Commission that the grant will require a match. She discussed with the Commission how we can get on a distressed list with the State so that no local match is required. Commissioner Ennis suggested contacting our health department to have them check this out.

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Commissioner Ennis reported that the DOH worked on the traffic light at Tenth Street and it seems to be allowing more cars to pass through before the light changes, which is what was requested. There was further discussion about the possible widening of this area because of the large trucks that have to make a big turn in order to get up or down the hill. Bud Billiard wanted to know if there was a policy that the oil and gas trucks have to have a lead vehicle. The Commission thought this was done just as a courtesy and the policy of the oil and gas companies.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund – Check Nos. 16221 through 16251 for \$30,765.77
Payroll Withholding Check No. – 16211 through 16220 for \$91,439.14
Payroll Vouchers – 500001 through 5000083 for \$183,380.82
E-911 Communications – Check Nos. 1563 through 1569 for \$19,445.00

Home Confinement – Check No. 1115 for \$800.00
Excess Levies – Check Nos. 16252 through 16263 for \$66,606.99
Shelter Levy – Check No. 186 for \$400.00
Ambulance Fund – Check Nos. 2650 through 2659 for \$74,784.64

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to adjourn.

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Timothy R. Ennis, President

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Sylvia J. Benzo, County Clerk