

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE  
COUNTY,

WEST VIRGINIA, HELD TUESDAY, DECEMBER 1, 2015

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 1st day of December, 2015 at 10:30 a.m. at the Courthouse.

Present: Tim Ennis, President  
Jim Andreozzi and Stacey Wise, Commissioners  
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on November 24, 2015.

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This being the first regular meeting of the month of December, 2015 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A copy of the minutes of the Brooke County Board of Health meeting of August 31, 2015 was received.

An e-mail from the WVDOH that the opening of their on-line grant application for FY2016 Transportation Alternatives Program and Recreational Trails Program potential projects has a direct link to apply to and will close on January 15, 2016. Mike Bolen of the Health Department was present and let the commission know that he would help with this grant for recreational trail use.

A copy of the Brooke County Public Service District minutes of their October 14, 2015 meeting was received.

A notice was received from Change, Inc. that they will be conducting First Time Homebuyer Classes on December 19, 2015 at the Mary H. Weir Library.

A letter from the WV Courthouse Facilities Improvement Authority enclosing two copies of the new grant contract which need signed and the mandatory reporting forms which need completed on a monthly basis.

A letter was received from Ruby Greathouse letting the Commission know that she was still interested in serving as the Commission's appointment to the BHJ Board. Commissioner Ennis had left a message for the other representative Eric Fithyan to see if he was still interested as the other appointment.

The above correspondence was ordered filed in the County Clerk's office.

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The Commission discussed the Brooke County Park & Recreation Commission appointments and a motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to reappoint Joseph Mullenbach, Todd Gilbert, Walter Ferguson and Kailee Ridgely to full terms on the board and to appoint Bud Billiard to fill the unexpired term of Don Lemasters.

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Stacey Wise made a motion seconded by Jim Andreozzi and unanimously passed to hire Nathaniel Stoughton as a part-time EMT at \$9.75 per hour effective today, December 1, 2015.

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Commissioner Ennis reported that the Library Board met yesterday and discussed the property donation under the will of Walter Strong which is located on Eldersville Road. The property was donated if a library was built and honored for him. There was discussion on if the mineral rights were included with the property and the commission felt they were not included.

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A Year End Pay Adjustment was discussed and a motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to grant a \$500 adjustment to full-time employees and \$250.00 to part-time employees.

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Wayne Buxton reported that he will be checking to see if there are any dogs at the shelter to take to Petco on Saturday.

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Ruby Greathouse announced that the Bethany College Choir will be performing at the Museum at 4:30 and do a program on Sunday. She also reported that this past weekend they had a program and thought it was a success.

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Richard Ferguson was present and gave an update on the Dilapidated Buildings in the County. He reported that a building on Rockdale Road that was dilapidated is being torn down by the owner. The Committee will be looking closer at the Bethany Pike area along with Reeves Drive. Wayne Buxton questioned about the old property of the Earl Smith Radio Shop and Mr. Ferguson reported that they are working on this property as well.

He also reported that they are still working on the Mapping and Addressing in the County and reported a twelve unit plant in Bethany is almost ready to go.

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Commissioner Wise reported two bids were received for the fencing installation in the new parking lot across from the Courthouse. A bid was received from Valley Fence for \$7,000 and one from Gil Thermes for \$8,200. A discussion was held and a motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to accept the bid of Valley Fence. Ms. Wise has their W-9 and other information the Clerk requested.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund – Check Nos. 16162 through 16176 for \$6,791.38  
Payroll Withholding – Check Nos. 16148 through 16161  
+3 ACHS for \$51,947.51  
Payroll Check Nos. – 15981995 through 159820704 & 15984703

Payroll Vouchers – 480001 – 480062 “+480054 for \$145,225.09  
E-911 Communications – Check Nos. 1555 through 1556 for \$174.43  
SCBG Fund – Check Nos. 134 through 136 for \$229,014.56

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, County Clerk