

**REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, SEPTEMBER 1, 2015**

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 1ST day of September, 2015 at 10:30 a.m. at the Courthouse.

**Present: Tim Ennis, President
Jim Andreozzi and Stacey Wise, Commissioners
Sylvia J. Benzo, County Clerk**

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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This being the first meeting of the month of September, 2015 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on August 25, 2015.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A notice from the West Virginia Film Office that a Casting Call is being made for hunters and outdoor-types for a scene to be filmed near Wheeling for the film "The Mutineer".

A Request For Revision to the Approved Budget for \$\$6,750 for the Water Tie-In Project and \$136 for the Animal Shelter was received. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the request.

A Memorandum from BHJ Regional Council inviting the Commission to a one-day workshop to provide training on the protection of public source water supply system. Training to be held September 24, 2015 at the Serbian American Cultural Center at 8:390 a.m.

A copy of the minutes of the July 28, 2015 meeting for the WV Route 2/Interstate 68 Authority was received.

A copy of the Hammond Public Service District minutes of their July 15, 2015 meeting was received.

A letter from Michael Nogay, Attorney requesting information on the John Proellochs, and others for a Board of Assessment hearing on October 8, 2015 was received.

A request from Shane Mallett, Attorney to re-open the Estate of Michael J. Ivaun was received. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the request.

A copy of the Brooke County Economic Development Meeting minutes of their May 27, 2015 meeting was received.

A copy of was received from the WV Records Management and Preservation Board of the Grant Guidelines & Application for fiscal year 2016 and are due by November 1, 2015.

A notice was received from the WV County Commissioners Association announcing the Fall Board & Legislative Committee meeting scheduled for September 20, 2015 at Stonewall Resort.

An e-mail from Andy Nickerson requesting to hire Devon Baker as a part-time EMT for the Ambulance Service, beginning September 15, 2015 was received. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the request. He will make \$9.75 per hour with an effective hire date of September 15, 2015.

A drawdown request was received for No. 95 for \$112.93 to Attorney Chris Scheetz, Drawdown No. 96 to Region VI for \$1,935, for Rights-of-Way, Drawdown No. 97 to BCPSD for reimbursement of legal ads for \$695.69, Drawdown No. 98 to PRO Contracting for \$155,484.90, Drawdown No. 99 to Thrasher for \$26,653.90 for engineering and Drawdown No. 100 to Mary Radvansky and Janet Drake for \$200 for tap fees. Barb Zimmox was present and let the Commission know that the request is for the Mahan Lane Project which is under construction. They are now in the Louise area. Jim Andreozzi made a motion seconded by Stacey Wise and unanimously passed to approve the drawdowns.

Ms. Zimmox had Commissioner Ennis sign the Contract Document for the Three Way Water Tie-In Project. She indicated that information had been submitted to Bob Hilderbrand for materials and they are ready to go. She reported that she is still waiting on the Grant Agreement with the Infrastructure Council. Jim Andreozzi made a motion seconded by Stacey Wise and unanimously passed to authorize Commissioner Ennis to sign the Notice to Proceed letter on this project.

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Wayne Buxton reported that he will be attending Pet Smart this Saturday in Washington, PA. Steve Tennant was also present.

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Commissioner Andreozzi reported that he attended the WV Route 2/I-68 Authority meeting yesterday in Moundsville and was informed that there is not any money, however; the DOH is looking at ways to make headway. He thanked the individuals serving on this committee and thanked Jim Mirasola for was honored by the Committee for previously serving on this board.

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Commissioner Ennis reported that he received a call that trucks are getting stuck on Cross Creek Road which is marked as our WV7, not Ohio Route 7. The GPS System is routing them to take Cross Creek Road. The Commission asked that a letter be sent to our Department of Highways in Charleston asking if this road can be marked more clearly.

He also reported that he was told the Bridge Project is ahead of schedule and we could likely see dirt moving in the early fall of 2016.

Commissioner Ennis also reported that he will be checking with Brent Walker to see why the blue lights on the Veterans' Memorial Bridge remain unlit as he thought they were supposed to be turned back on.

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The Commission received a price quote from RAM for a Pump Float Switch for the Animal Shelter. Commissioner Andreozzi will let Mr. Shaffer know it is okay to order the materials.

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General County Fund – Check Nos. 15742 through 15756 for \$11,898.84
Payroll Withholding – Check Nos. 15728 through 15741 for \$46,609.43
(Includes Three ACHS)
Payroll Check Nos. – 15861371 through 15861449
Payroll Vouchers – 350001 through 350059 for \$127,245.75
E-911 Communications – Check Nos. 1521 through 1522 for \$1,996.67

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No further business to come before the Commission a motion was made by Stacey Wise seconded by Jim Andreozzi and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, County Clerk