

**REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, SEPTEMBER 8, 2015**

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**The County Commission of Brooke County, West Virginia met in regular adjourned session this 8th day of September, 2015 at 10:30 a.m. at the Courthouse.**

**Present: Tim Ennis, President  
Stacey Wise, Commissioner  
Sylvia J. Benzo, County Clerk**

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**The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.**

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**A motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to approve the minutes of the meeting held on September 1, 2015.**

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**A copy of the following correspondence was given to each of the Commissioner's for their review:**

**A copy of the minutes of the Washington Pike Public Service District meeting of July 28, 2015 was received.**

**A letter was received from Donna DeJaro, Shelter Director asking us to remove Donald Mount from payroll at the Shelter, effective August 31, 2015.**

**A copy of the minutes was received from the Brooke County Economic Development Authority for their August 26, 2015 meeting.**

**A letter was received from the West Virginia Development Office indicating that a Financial Management System Audit was done by their office on the Small Cities Block Grant. Corrective Action must be taken on any deficiencies. The deficiencies will be reviewed and corrected.**

**A letter was received from the West Virginia Development Office letting us know that the FY2015 Land & Water Conservation Fund Applications are due by December 1, 2015. A copy will be forwarded to Brooke Hills Park.**

**A copy of the Brooke County Board of Health minutes of their May 18, 2015 meeting was received.**

**A notice was received from Change, Inc. that Brooke County has eight down payment assistance certificates and are conducting Homebuyer Education Classes.**

**A letter was received from the State Auditor's Office of a training session scheduled in various parts of West Virginia on the laws, regulations and reporting requirements for which the Commission is responsible.**

**The above correspondence was ordered filed in the County Clerk's Office.**

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**A check in the amount of \$20,978 was received from the WV Development Office as reimbursement for the property demolition grant.**

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**George Lewis was present and asked if the Commission had made any decision on the County Coroner position. The Commission will discuss this issue and let him know by next week.**

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**Wayne Buxton reported that two dogs were adopted from the animal shelter through their participation in Pet Smart in Washington this past weekend.**

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Pat Ford was present and reported that as a result of the Master Plan Brooke Hills Park put together they have about fifty projects in the plan of which some will be done in the next six months, some in the next year and also some in the next two years that will be recommended to be completed. These plans will be given to the Larson Design Group tomorrow for pricing.

He also reported there is a new tenant at the Wheeling corrugating site in Beech Bottom which is using Building 10. They are also making improvements to the plant and recently installed a new gate to accommodate the large amount of trucks using the entrance.

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Jessica Haberly of News 9 asked if the Commission had made a decision on the request made from Pat Sutherland, Mayor of Bethany on funding for an emergency shelter. Commissioner Ennis reported that Bob Fowler, EMA Director is working to see if any funding is available.

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Amy Nickerson, representative from the State Attorney General's Office was present and let those present know that the Attorney General holds office hours the first Tuesday of each month in the Brooke County Courthouse.

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The Commission invited representatives from Southwestern Energy to Brooke County to discuss any issues our county may have concerning their takeover of Chesapeake Energy. Bob Lane, Field Supervisor from Southwestern Energy introduced himself and thanked the Commission for inviting them to Brooke County. All representatives present introduced themselves and let it be known if the Commission had any questions or concerns they would discuss it with them. Sylvia Benzo, County Clerk discussed the various documents that are being recorded with mass amounts of documents being put on one document. Macey Wallace from SWN was present and is willing to discuss this issue further with the Clerk. The Commission will be holding a luncheon for the SWN representatives (cooked by the famous Chef – The Jim Andreozzi) and will meet with the Sheriff and EMA Director, Hancock County Commissioners and others to discuss emergency issues.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund – Check Nos. 15758 through 15780 for \$11,541.29  
Payroll Check No. – 15757 for \$646.47  
E-911 Communications – Check Nos. 1523 through 1525 for \$446.04  
Ambulance Fund – Check Nos. 2503 through 2514 for \$5,903.61  
Dog Fund – Check Nos. 1084 through 1087 for \$1,943.49

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to adjourn.

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Timothy R. Ennis, President

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Sylvia J. Benzo, County Clerk