

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE
COUNTY,

WEST VIRGINIA, HELD FRIDAY, FEBRUARY 12, 2016

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 12th day of February, 2016 at 10:30 a.m. at the Courthouse.

Present: Tim Ennis, President
Jim Andreozzi and Stacey Wise, Commissioners
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on February 2, 2016.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

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A letter was received from Senator Yost updating the Commission on recent bills passed in the Senate which include Senate Bill 13 which deals with passing stopped school bus penalties and Senate Bill 338 which clarifies that persons under the age of 14 would not be included in the State Mental Health Registry.

An e-mail from Change, Inc. was received and who are looking for stories of participants of their Housing Program to share with other nationwide housing agencies as success stories. They enclose a copy of a Release Form if pictures are released.

A request was received from Anthony Martin Janeshek, Executor of the Estate of his late father, William Charles Janeshek requesting the estate be reopened to enable his mother Mary Janeshek to cash an asbestos check received in his father's name. Jim Andreozzi made a motion seconded by Stacey Wise and unanimously passed to approve the request.

A budget revision was requested from Tom Oughton, Assessor to move \$3,000 from Group Insurance to Materials & Supplies and to move \$20,880 from Group Insurance to Salaries & Wages. Stacey Wise made a motion seconded by Jim Andreozzi and unanimously passed to approve the request.

An e-mail from Patti Hamilton of the WV Association of Counties making us aware of a federal program that offers grants for small towns and communities to use for broadband or internet projects like Wi-Fi hotspots. The deadline to submit a letter is February 23, 2016. The Commission will be trying to make contact to see what they need to do on this grant.

A Memorandum from Fred McDonald of the Northern Panhandle Community Criminal Justice Board was received enclosing the Agenda for their February 24, 2016 at 11:00 a.m. scheduled at Station Grille Restaurant.

A letter was received from the Brooke County Planning Commission asking the Commission to reach out to the community for recruitment as members are needed as the Planning commission begins work on the Subdivision Development Ordinance. Warren Scott of the Herald Star will put this in the newspaper. The Planning commission meets on the fourth Tuesday of the month at 6:30 p.m. at the Library.

A letter was received from Sylvia Benzo, County Clerk requesting to hire Vicki Thompson of 1158 Barone Drive, Weirton as a Deputy County Clerk, beginning February 16, 2016. Stacey Wise made a motion seconded by Jim Andreozzi and unanimously passed to approve the request.

A copy of the Northern Panhandle Community Criminal Justice Board Monitoring Fees for the month of December, 2015 was received.

A copy of the minutes of the Hammond Public Service District meeting of December 17, 2015 was received.

A letter from the State Tax Department letting us know that when preparing our budget for the next fiscal year for the Statewide Computer Network, Account 408 the budgeted amount should be \$35,248.

A notice was received from the County Commissioners' Association of their meeting rescheduled for March 6 – 8, 2016 at the Embassy Suites Hotel, Charleston along with a tentative schedule.

A drawdown request was received from Barb Zimmox for the Mahan Lane/Eldersville Road/ Bruin Drive/Louise Sewer Project totaling \$1,715.00. Jim Andreozzi made a motion seconded by Stacey Wise and unanimously passed to approve the drawdown.

A draft proclamation for the Volunteer Recognition Day was submitted by Norman Schwertfeger, Extension Agent asking if the Commission wants to have our second year of recognition. The Commission will review this information.

A copy of the EMPG Sub-Grant application requesting \$122,135 was submitted by Bob Fowler, Director and needs signed. Jim Andreozzi made a motion seconded by Stacey Wise and unanimously passed to approve the request.

The above correspondence was ordered filed in the County Clerk's Office.

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The Commission signed a letter which will be going to the Auditor's Office letting them know we provided all the requested information for the 2014 & 2015 Audits. This will be sent to the State Auditor.

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A copy of the Certification of the Apportion Values of public utility property located in our county was received to enable us to do the 2016-2017 budget.

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A copy of the FY2016 Court Security Grant Funds Application was received and any application must be postmarked by April 1, 2016 for Court Funds.

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The Commission signed a Release in the matter of the Estate of Walter Strong to indicate that it is not feasible to build a library on Eldersville Road in his name. Mr. Strong had left property to the county to build a library and park in his name, however; the library board felt they could not financially full-fill his request. The property would revert to Marietta College if the county could not honor the bequest.

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Barb Zimmox of BHJ was present to let the Commission know that she has an engineer looking at the pressure reducing valve for the water tie-in project between Hammond PSD and Beech Bottom. The first cost she received was about \$12,500 and the second was about \$8,500. She indicated there is a question about the exact size that may be needed. The Commission also

has Bob Sadler checking prices.

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Donna DeJaro, Animal Shelter Director was present and indicated she talked with the Commissioners last week about reduced adoption fees starting February 13, 2016 through March 13, 2016 at a cost of \$10.00. The Commission indicated that they are able to do this because of numerous donations they have received for the shelter. Commissioner Andreozzi stated that no Brooke County money is being used for this program it is all through donation money.

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Bud Billard was present and let the Commission know that he goes to a lot of meetings and some say a prayer before their meeting. He showed the commission a sign made by a local resident, Terry Hundagen which are selling for \$6.00 a piece which indicates that "God is Welcome Here", if anyone is interested in buying one.

He also has tickets for sale for the Maple Day Breakfast on March 19, 2016 with a local chef being present.

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Wayne Buxton was present and let the Commission know that the Red Hat Society is sponsoring the Animal Shelter this year.

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Commissioner Ennis reported that he and Commissioner Wise attended the county officials meeting in Charleston last week-end and reported there seems to be a lot of discouraging news because of lack of funding. They met with John Doyle who explained there is about 500 million dollar gap in the budget. The Commission also met with our legislators and discussed issues. The Commission met with Walt Helmick, Commissioner of Agriculture and announced that he is planning a trip to our county and hopes to meet with the Harvey Family on their production of maple syrup. The Commission met with our Governor's representative and discussed the problem of Washington Pike PSD and their need for a new pump for their station. The Commissioner is trying to help get funding for the replacement or repairs and is also working with Barb Zimmox of BHJ. The Commissioners had previously met with Terry Stewart of the WPPSD and visited the pump station to review the condition. The PSD had tried to get a loan for the replacement of the pump but the loan was denied.

Bud Billard wanted to know if the smoking ban LVL's could help us in the county as the revenue could help us on infrastructure projects. Commissioner Andreozzi indicated that this has no major impact on county government funding.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund – Check Nos. 16503 through 16524 for \$30,114.77
Excess Levies – Check Nos. 16491 through 16502 for \$66,410.08
Shelter Levy – Check Nos. 216 through 220 for \$16,548.39
Ambulance Fund – Check Nos. 2730 through 2753 for \$83,845.49
E-911 Communications – Check Nos. 1588 through 1590 for \$57,836.42
Dog Fund – Check Nos. 1131 through 1132 for \$334.98
Home Confinement – Check No. 1130 for \$1,085.00
Fire Levy Fund – Check Nos. 1152 through 1162 for \$7,528.89

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No further business to come before the Commission a motion was made by Jim Andreozzi seconded by Stacey Wise and unanimously passed to adjourn.

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Timothy R. Ennis, President

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Sylvia J. Benzo, County Clerk