

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, APRIL 5, 2016

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 5th day of April, 2016 at 10:30 a.m. at the Courthouse.

Present: Jim Andreozzi, President Pro-Tem  
Stacey Wise, Commissioner  
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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Commissioner Wise stated that this is the Second Annual Volunteers Award Day for our county and the Commission wanted to recognize Brooke County Volunteers in our community. National Volunteer Week is celebrated April 4 - 8, 2016. The Commission thanked Norman Schwertfeger, WVU Extension Agent for coordinating the event. The following volunteers were recognized by the Commission and given a medallion for their dedication in volunteering, Patty Lish, Hattie Adams, Tom Zurbuch, Eric Fithyan and Bill Lantz. Also recognized was the RSVP Program with Tonette Alward as the Coordinator and volunteers Christa Phillips, Hattie Adams and Coach Billiard. Special recognition was given to Kyle Wales, Vista Worker for numerous voluntary contributions in the county. Commissioner Andreozzi praised the all the volunteers and indicated that it is because of volunteers our county succeeds.

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A motion was made by Stacey Wise seconded by Jim Andreozzi and unanimously passed to approve the minutes of the meeting held on March 29, 2016.

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This being the first regular meeting of the month of April, 2016 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A notice from Change, Inc. notifying us that they will be holding a First Time Homebuyer Education Class on Saturday, April 23, 2016 at the Mary H. Weir Library at 10:00 a.m.

A copy of the Brooke County Economic Development Authority minutes of their February 24, 2016 meeting was received.

A copy of the minutes of the Washington Pike Public Service District meeting of February 23, 2016 was received.

A letter was received from the State Auditor notifying the Commission that their in-service training program will be held for August 22, 2016 at the Days Hotel and Conference Center at Flatwoods, WV. Registration form enclosed.

A request was received from the Route 2/Interstate 68 Authority asking the Commission to set aside \$3,000 in next year's budget to help them work to promote the expansion of Route 2 from a two lane to a four lane highway and the extension of I-68 from North Central West Virginia to the Ohio Valley.

A request from Bob Fowler, Ambulance Director to hire Stevie Baker, Shawdar Kelly and Jessica Reinacher as of April 16, 2016 as part-time

Paramedics who will be replacing Paramedics he has lost. Commissioner Wise indicated that Jessica Reinacher no longer wished to be employed. A motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to approve the hiring's of Shawdar Kelly and Stevie Baker.

A letter from the State Auditor's Office approving the budget for fiscal year beginning, July 1, 2016 and letting us know we must set our levy rates on April 19, 2016 and hear any objections in the adoption of said rates.

A letter was received from Kathy McGowan resigning her position as a bookkeeper in the County Clerk's Office, effective April 1, 2016.

The above correspondence was ordered filed in the County Clerk's Office.

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A copy of the audits were received for the Brooke County Library for fiscal years ending June 30, 2014 and June 30, 2015 were received.

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A motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to adopt a Resolution to participate in the First Time Homebuyer Program for FY2016-2017. A copy will be forwarded to Change, Inc.

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Sheriff Jackson was present and let the Commission know that Jacob McGinnis started yesterday as a new Deputy Sheriff and will be sworn in on Thursday. He has one more to hire due to the resignation of Dan Eastham.

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Bud Billiard was present and let the commission know that the troops will be coming back to Brooke Hills Park on Friday. Park Board members Walter Ferguson, Ken Fletcher and Wayne Buxton were also present. Mr. Ferguson reported that he was in Scott Township and he gathered information from an employee of a contractor concerning pool specialties and will pass this information along to the Park Board. The Commission commended them for all their efforts.

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At about 11:05 a.m. the Commission entered into executive session with Sylvia Benzo concerning a personnel issue.

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At about 11:15 a.m. the Commission reconvened their regular meeting and a motion was made by Stacey Wise, seconded by Jim Andreozzi, and passed to adjourn.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 16755 through 16775 for \$42,620.07  
Payroll Withholding - Check Nos. 16740 through 16754 for \$48,164.13  
(Includes Three ACHS)  
Payroll Check Nos. - 16150345 through 16150418 for \$128,585.34  
Payroll Vouchers - 120001 through 120062 - Void 1200211, 120062  
Ambulance Fund - Check Nos. 2818 through 2824 for \$5,292.47  
E-911 Communications - Check Nos. 1606 through 1608 for \$19,818.54  
Shelter Levy - Check Nos. 244 through 248 for \$16,822.51  
Dog Fund - Check Nos. 1150 through 1152 for \$458.98

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to adjourn.

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Jim Andreozzi, President Pro-Tem

Teste:

Sylvia J. Benzo, County Clerk