

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, MAY 9, 2017

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 9th day of May, 2017 at 9:30 a.m. at the Courthouse.

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Present: Tim Ennis, President  
Stacey Wise, Commissioner  
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to approve the minutes of the meeting held on May 2, 2017.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A notice was received from Change, Inc. that they will be doing a First Time Homebuyer class on May 20, 2017 at the Benwood Housing Authority, 2200 Marshall Street, Benwood, WV beginning at 10:00 a.m.

A letter was received from the Kanawha County Commission expressing concerns about Senate Joint Resolution 8 and the effects it will have on the loss of county revenues. Commissioner Ennis felt that a Constitutional Amendment would have to be put before the voters' in order to do anything with this Resolution. He felt we needed more information before doing anything.

A letter was received from Comcast letting us know that effective June 14, 2017 certain channels will be assigned a four-digit channel number. They provided a copy of a letter they will be sending to customers concerning their equipment and the changes.

A letter was received from Mac Warner, Secretary of State asking for an updated list of our Public Service District with their current board members name, address, and term of office. The Clerk will provide this information to them.

A request was received from Terri Heffner to reopen her mother's estate because a check, certificate and other items were found with her mother's name on them. A motion was made Stacey Wise, seconded by Tim Ennis and passed to approve the request.

A copy of a letter was received that was sent to the Brooke County Emergency Management Agency from Buckeye Local School District commending the First Responders for doing an excellent job on an incident which occurred on April 20, 2017. Bob Fowler, Ambulance Director was present and felt they responded well to the incident and transported about twenty-six victims. Commissioner Ennis thanked him for their hard work and for notifying the Commission immediately.

A copy of a letter sent to Sheriff Palmer from Bob Fowler recognizing the Brooke County EMA and Brooke County EMS along with Windsor Heights, Beech Bottom and West Liberty Fire Departments and Dispatchers for their good job in pulling resources together for a structure fire on Windy Hill Road was received. Also on the same day and incident occurred and he commended the dispatchers on their handling of a disaster in the Buckeye Local School District.

A request was received from Nicole Ferrar, to reopen the Estate of Patrick A. Ferrar for tax purposes. Stacey Wise made a motion, seconded by Tim Ennis and passed to approve the request.

A copy of a letter which was sent to Bob Fowler, Ambulance Director was received from Eric Smith informing us that he will be on leave of absence as of May 3, 2017 and move to part-time status.

A request was received from Andrew Nickerson, Assistant EMA/EMS Director asking permission to hire Zack Ferrari, and Katlin Layman and Erika Ferguson as part-time Ambulance employees, effective May 15, 2017. Stacey Wise made a motion seconded by Tim Ennis and passed to approve the request

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The Commission received a letter from Sheriff Palmer asking permission to hire John Eckersberg as a part-time Courthouse Security Officer. He would act as the Chief Courthouse Security Officer. He indicated there would be no budget increase. A motion was made by Stacey Wise, seconded by Tim Ennis and passed to approve the request.

A letter was received from Sheriff Palmer requesting to hire a part-time Dispatcher to replace one that is not currently active. A motion was made by Stacey Wise, seconded by Tim Ennis and passed to authorize the Sheriff to proceed searching for a part-time dispatcher.

The above correspondence was ordered filed in the County Clerk's Office.

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A motion was made by Stacey Wise, seconded by Tim Ennis and passed to approve the hiring of Charlene Metz as a part-time employee at the Animal Shelter.

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Sheriff Palmer and Deputy Pizer indicated they were able to gather information concerning the battery backup system if our electric was to go off in the courthouse. Deputy Pizer indicated that the Commission had previously given permission to obtain battery backups, however; upon investigating he found that it might be cheaper to replace the system rather than buy new batteries. He indicated the current system is bad and should be replaced. Sheriff Palmer indicated that the UPS System kicks into place if the power goes out in the courthouse. This system allows the 911 system to continue operation until the power is restored. They are in the process of obtaining information from URB Electric and some others to provide them a quote on the costs for the system. The Commission asked that this information be passed along to the E-911 Advisory Board which will be meeting on Friday.

Sheriff Palmer gave an update on the training for the new canine which was recently obtained by the Sheriff. Deputy Kristin Richmond is in training with the dog and training will be done next week. He reported that the canine will be trained in June with logistics on narco

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Todd Swanson of Steptoe & Johnson had prepared an Order for the commission proposing the merger of Hammond Public Service District into Brooke County Public Service District, the enlargement of the water service territory and sanitary sewerage service territory of the Brooke County PSD. After a discussion, a motion was made by Stacey Wise, seconded by Tim Ennis and passed to sign the Order and proceed with a public hearing set for June 6, 2017 at 9:30 a.m. to discuss the possibility of the merger between the Hammond PSD with Brooke County PSD. Mr. Swanson will be sending he legal notice into the Brooke County Review for notification to the public.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 18901 through 18931 for \$24,644.35  
Payroll withholding - Check Nos. 18900 for \$10.70  
Coal Severance Fund - Check No. 166 for \$2,763.02  
Dog Fund - Check Nos. 1253 through 1255 for \$528.23  
E-911 - Check Nos. 1756 through 1758 for \$48,649.87  
Federal Grants - Check No. 1252 for \$22,500.00  
Ambulance Fund - Check Nos. 3333 through 3340 for \$2,784.59  
Valuation Fund - Check Nos. 1144 through 1148 for \$5,973.89

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No further business to come before the Commission a motion was made by Stacey Wise seconded by Tim Ennis and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk