

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, AUGUST 29, 2017

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 29th day of August, 2017 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President
Jim Andreozzi and Stacey Wise, Commissioners
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on August 22, 2017.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

An invitation to attend an Open House to celebrate the new location of Wellspring Family Services, a Division of Crittenton Services, Inc. who deal with community based counseling services. The new location is at 3920 Washington Street, Weirton on August 30, 2017 at 11:00 a.m.

A letter from Joe Barki, Prosecutor asking to fill the vacancy for a part-time legal secretary and to hire Michelle Heaton. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the hiring.

A letter was received from the County Commissioners' Association asking for in-put for topics for the Commissioners' meeting and what they can do to entice us to participate.

A letter was received from Dolores Ginier 4013 Brightway, Weirton submitting her resignation from the Brooke County Museum Board.

A letter was received from Leonard Ginier, 4013 Brightway, Weirton submitting his letter of resignation from the Brooke County Museum Board. There will be two openings on the Museum Board. A thank you will be sent to both Dolores and Leonard Ginier for their service to the board.

A packet of information was received from the WV Division of Culture & History providing information on the County Records Management Grant Guidelines which are due by November 1, 2017.

A letter was received from Attorneys Bowles Rice stating they can provide assistance if the county is considering entering into opportunities with Tax Increment Financing, Sales Tax Increment Financial or tourism Development.

A copy of the Brooke County Magistrate Court Audit for period ending December 31, 2016 was received.

A letter was received from Sheriff Palmer advising that Elisha Huff had given him a verbal letter of resignation as a dispatcher.

A letter was received from Sheriff Palmer advising that he hired Megan Brown as a part-time dispatcher beginning September 1, 2017.

A letter was received from Sheriff Palmer advising that he hired Brandi Henderson as a part-time dispatcher beginning September 1, 2017.

The above correspondence was ordered filed in the County Clerk's Office.

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Mary Jo Guidi from Senator Manchin's Office was present to observe and see if the Commission had any questions.

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Norman Schwertfeger, Extension Agent was present and gave the Commission updates on up-coming events. He reported that there will be a tourism meeting at the WesBanco area tomorrow at 11:00 a.m.

The PITCH Contest will be held on Thursday evening at 6:00 p.m. at Brooke Hills Park.

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Sarah Quinn of AFLAC was present and asked if they could visit the employees and give them an update on the services they offer through AFLAC. There is currently only one employee that is on the program and she felt because the account had not been serviced for some time. They offer a pre-tax account and have a Section 125 in place. After discussion Deputy Arthurs stated that all the Deputies have a meeting on Thursday and they could come and discuss their services to them all at once. The Commission did not have a problem with her coordinating this with the department heads.

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The Commission received a Release of a Deed of Trust which needs signed by the commission as part of the First Time Homebuyer Program for Bryan Perkins. Stacey Wise made a motion, seconded by Jim Andreozzi and unanimously passed to authorizing the signing by the President, Tim Ennis.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 19401 through 19417 for \$17,739.42
Stopped Payment on #19139, re-issued #19429
Payroll withholding - Check Nos. 19418 through 19429 for \$7,636.12
ACH (Stopped payment on #19139, re-issued #19429)
Dog Fund - Check Nos. 1282 through 1283 for \$544.05
General School - Check No. 1284 for \$13,240.00
E-911 - Check Nos. 1811 through 1812 for \$202.03
Shelter Levy - Check Nos. 525 through 526 for \$424.99
Valuation Fund - Check Nos. 1192 through 1193 for \$138.35

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk

