

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, MARCH 6, 2018

-0-

The County Commission of Brooke County, West Virginia met in regular adjourned session this 6th day of March, 2018 at 10:30 a.m. at the Courthouse.

-0-

Present: Tim Ennis, President
Jim Andreozzi and Stacey Wise, Commissioners
Sylvia J. Benzo, County Clerk

-0-

The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

-0-

This being the first regular meeting for the month of March, 2018 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

-0-

A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on February 27, 2018.

-0-

A copy of the following correspondence was given to each of the Commissioner's for their review:

A letter was received from Lawrence Dean Taylor requesting the reopening of the estate of William Marshall Taylor because there is a boat in his name that needs to be transferred. Jim Andreozzi made a motion, seconded by Stacey wise and unanimously passed to approve the request.

A letter was received from the Cardinal Operating Company informing us of a change in operational responsibilities at the plant in Brilliant, Ohio. As of March 1, 2018 AEP, will no longer operate the three units at the power plant, they will retain ownership of Unit 1, but Buckeye Power, Inc. will assume operational control and are the owners of Cardinal Units 2 and 3.

A letter was received from Donna DeJaro, Animal Shelter Director asking us to remove the name of Charlene Metz from payroll as of February 28, 2018. A copy was given to payroll.

A copy of the minutes of the Washington Pike Public Service District was received for their meeting of January 30, 2018.

A Press Release was received from Mac Warner, Secretary of State who feels that West Virginia is leading on National Stage in Election Security and explaining why he feels we are leading.

A copy of the Hammond Public Service District minutes of their February 21, 2018 meeting was received.

A letter was received from Sheriff Palmer letting us know that Deputy Devin Baker should have received an increase in pay after completing his certification which was done in July, 2017. This is being processed in payroll.

A brochure was received from the Federal Energy Regulatory Commission letting us know that they will be preparing an environmental assessment to discuss the environmental impacts of the Brooke County Access Project involving construction and operation of the facilities. They ask for input on issues they need to evaluate in the environmental assessment which need submitted to them by March 22, 2018.

A letter was received from the State Tax Department letting us know that taxpayers only had until February 20th of the tax year that identifies the account to be protested. They also want to know who they should contact to set up times and date for the hearings. Several hearings are being scheduled for Brooke County.

A letter was received from Comcast letting us know that as of March 20, 2018 Newsy Live will no longer be available on Digital Preferred Channel 1498 but will be on Channels 289 and 1114.

A "Request for Revision to Approved Budget" totaling \$17,493 which increases Federal Grants for \$4,845, Charges for Services for \$50.00, Special Security Patrols for \$9,308, Home Reimbursements for \$3,290 and in a separate request \$423.00 for Refunds. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the revisions. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the revisions.

A booklet was received from the West Virginia Solid Waste Management Board attaching a copy of their review and recommendations for the Brooke County Recycling Program. Commissioner Andreozzi indicated that most of these were instituted last week.

The above correspondence was ordered filed in the County Clerk's Office.

-0-

Sheriff Palmer was present and discussed the power supply in his office and the outages they have had. He asked to get prices to replace this system.

He also informed the Commission that the grant for the Magistrate Court did not include monitors and there are now three monitors that are not working.

-0-

Leonard DeWitt was present and thanked everyone that was involved in the clean-up of the Pioneer Trail recently. He also stated that there is a slip at the south end of the trail which is getting worse. Bob Fowler, EMA Director was present and informed him that the DOH was on the trail and they had an engineer and FEMA too look at these problems. Mr. Fowler felt the slippage problems were a result of recent flooding in our area.

-0-

Susan Fodor of McKinleyville was present and let the Commission know that on February 16, 2018 her land and others were ravaged by the creek flooding and causing dead trees, logs, debris and rubble to collect against the trees. The water did not reach her house but the debris is all on her property. The land in its current condition is not suitable to put in a garden. She felt some type of flood control is needed for this area. Bob Fowler indicated that FEMA was here and they are compiling the numbers to see if we are entitled to government funding. He felt this could qualify for Independent Assistance with the home owner responsible for clean-up to the edge of the water. A certain threshold has to be met for our county to be eligible for funding. Mr. Fowler felt that in a few weeks we should know something about the aid. If we are approved this project would not have to be let out for bid as the county previously advertised for contractors to submit a bid in these types of situations and at least one contractor is on file to do this type of work.

-0-

Commissioner Ennis stated that the County has not updated the employee handbook for several years and elected officials and office heads have been meeting to discuss changes to be made to it. One of the major changes to be added to the new handbook is that any new employee must pass a drug screening test before hiring. Also, to be added are a Tobacco Policy and items concerning social media and a Travel Policy. After discussion a motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to adopt a new handbook. The adoption date will be added to the booklet and office heads will distribute copies to employees.

-0-

Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 20391 through 20408 for \$20,280.09
Payroll withholding - Check Nos. 20387 through 20390 for \$110,012.61
ACH - 2 - \$41,587.16
E-911 - Check Nos. 11908 through 1911 for \$3,608.09
Ambulance Fund - Check Nos. 3708 through 3713 for \$1,851.75
Excess Levy - Check No. 19308 for \$287.96
Shelter Levy - Check Nos. 632 through 634 FOR \$5,751.06
Valuation Fund - Check No. 1251 for \$109.08

-0-

No further business to come before the Commission a motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to adjourn.

-0-

Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk