

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, APRIL 3, 2018

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 3rd day of April, 2018 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President
Jim Andreozzi and Stacey Wise, Commissioners
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on March 20, 2018 and March 27, 2018.

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This being the first regular meeting for the month of April, 2018 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

An invitation was received from the Brooke County Library to attend the opening of the building addition which houses the National American Defenders of Bataan and Corregidor Museum, Education and Research Center on May 5, 2018 at 10:15 a.m. in Wellsburg. Commissioner Ennis stated that he has participated in previous events and felt this is one everyone should attend.

A copy of the Brooke County Public Service District minutes of their February 15, 2018 meeting was received.

A letter was received from Thayer Power and Communication Line Construction asking for an opportunity to discuss fitting our city with a fiber optic network. A copy will be given to Sheriff Palmer.

A letter from Community Bank letting us know that during the merger with Progressive Bank their banks will close at 4:00 p.m. on Friday, May 18, 2018 and be closed on Saturday, May 19, 2018 with reopening on Monday, May 21, 2018 with the new name of Community Bank. Also, they outline the conversion and how it will affect us.

An e-mail from the Ambulance Service requesting to hire Emily Riggle as a part-time EMT, effective April 15, 2018 was received. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the hiring.

An e-mail from the Ambulance Service requesting to hire Eric Williams as a part-time EMT. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the hiring.

A copy of the Brooke County Public Service District minutes of their February 21, 2018 meeting was received.

A press release was received from the Secretary of State's Office announcing that two counties are the Pilot Counties to help launch a secure military mobile voting solution for the May 8, 2018 Primary Election. The goal is to take advantage of technological advances and offer the most secure military mobile voting solution to our Veterans'. (Harrison & Monongalia Counties).

An e-mail was received from the U. S. Census Bureau letting us know that they are hiring part-time field representatives for Brooke County with a meeting testing scheduled for April 11, 2018.

A copy of the minutes of the Hammond Public Service District meeting of March 21, 2018 was received.

A letter was received from Donna DeJaro, Shelter Director requesting the hiring of Karen Kokosinski as a part-time employee at the Animal Shelter. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the hiring.

A letter from Nancy McIntire requesting Family Medical Leave as of March 26, 2018 through May 27, 2018.

The above correspondence was ordered filed in the County Clerk's Office.

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Commissioner Ennis stated that he went through the following revisions and it is to correct various over drawn line items. Commissioner Andreozzi asked that a notice be sent to department heads to ask them to fix any overdrawn items. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the following revisions:

BUDGET REVISIONS:

Courthouse - moving from various line items to balance in the amount of \$8,612.00
Circuit Court - \$700.00
Magistrate Court - \$540.00

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Bud Billiard was present and let the Commission know that on Saturday a dinner will be given at 6:00 p.m. at the fire department and will be honoring the "Citizen of the Year".

Also, on May 5, 2018 there will be a dinner and dance for the "Veteran of the Year" with a press release announcing the Veteran on April 11, 2018.

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Tim Hooper from the State Treasurer's Office was present and announced that on April 19, 2018 the Treasurer will be holding an event for unclaimed property. He will get with the Commission to set up the use of a room.

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Commissioner Wise thanked the Franklin Church and United Methodist Church for their help with serving Easter Dinner for those in need. All churches were very giving.

Commissioner Ennis thanked the Department of Highways for keeping the roads clear and safe during the winter and commended them for their help in clearing the hill slip in Beech Bottom this past week.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 20516 through 20538 for \$56,938.53
Payroll withholding - Check Nos.
ACH - 2 \$25,724.79
4/3/18 - Check Nos. 20511 through 20515 for \$105,331.11
Check 20396 was void - lost in mail & Check 20510 reissued for \$1,175.46
Dog Fund - Check Nos. 1313 through 1314 for \$1,925.26
E-911 - Check Nos. 1921 through 1925 for \$2,970.52
Ambulance Fund - Check Nos. 3749 through 3750 for \$78,265.30
Shelter Levy - Check Nos. 647 through 650 for \$5,673.52
Valuation Fund - Check Nos. 1260 through 1261 for \$277.16

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No further business to come before the Commission a motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk