

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,
WEST VIRGINIA, HELD TUESDAY, JUNE 19, 2018

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 22nd day of May, 2018 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President
Stacey Wise, Commissioner
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to approve the minutes of the meeting held on June 12, 2018.

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Darin Pizer, Deputy Sheriff was present and reported that the Sheriff's Department was getting ready for the summer season and was checking on the boat docks when they ran into issues concerning the safety of them. They worked with Scott Gallagher and Dan Otto of Merco Marine who reported that we had repair issues that needed to be done on the docks. Deputy Pizer presented them with a special "Certificate of Recognition" as Merco Marine did all the repair work for free. Merco Marine employees felt this was their way of providing a safe environment for the Sheriff and citizens of the county and it was their donation to the county. Commissioner Andreozzi felt this was the gift that keeps on giving so that it provides safety for our residents.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A notice from the Schwendeman Agency, Inc. letting us know that they treat our personal information in a confidential manner and do not provide any information to unrelated companies for the purpose of marketing their products or services to their customers.

A notice was received from the WV Association of Counties that the opening of the "Senator Jennings Randolph Collection" will be held on June 20, 2018 at the Archives and History Library in Charleston at 1:00 p.m.

A copy of the Brooke County Public Service District minutes of their May 10, 2018 meeting was received.

A Press Release from the Secretary of State updating us on the Supreme Court upholding the way the counties maintain voter registration clean-up and registrations.

An In-House budget revision to move \$300.00 to postage for the Sheriff's Tax Office was received. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the revision.

A letter was received from Comcast letting us know that the NFL Network will be only available on the Digital Preferred level of service, effective July 1, 2018.

A Press Release from the West Virginia Association of Counties letting us know that as West Virginia celebrates its 155th Birthday on June 20, 2018 a celebration feature will be Almost Heaven stickers when travel is done in the Mountain State.

A letter and brochure were received from CASA Structural Engineering providing information on structural engineering design for a variety of projects.

A letter was received from the Brooke County Library asking that Dr. Ruth Lewis be reappointed to their Board. The Commission will wait two weeks to allow others that may be interested a chance to submit an application.

An invitation was received from the Brooke County Committee on Aging to attend their annual Senior Picnic at Brooke Hills Park on July 18, 2018.

A notice was received from the Division of Highways letting us know that the Statewide Transportation Improvement Program receives federal money and proposed projects must undergo a public review and comment period before funds can be obtained.

A letter was received from SWN Production Company letting us know they will be drilling a natural gas well in the vicinity of our property (Animal Shelter) and an operator will sample and analyze water from any existing water well or spring which are located here. This is in the Brooke County Animal Shelter area. A form needs completed. Commissioner Andreozzi reported that we have city water.

An e-mail from the Ambulance Service requesting that Catherine Hannan be moved from part-time to full time status, effective July 1, 2018 and her new job title will be Administrative Assistant for Brooke County EMS/EMA. The Commission question Bob Fowler if someone is leaving and he indicated that Nancy Schwertfeger will be leaving at the end of the month. Mr. Fowler reported that he is getting her involved with EMA. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the request.

A part-time contract needs signed for John Bassett, Jr. of the Brooke County Animal Shelter.

An e-mail from Norman Schwertfeger, Extension Agent asking that we appoint the following individuals to the EDA for a three-year term, John Casinelli, Dr. Heather Stone, Larry Swanson, Joan Beck, M. E. Yancosek Gamble, Norman Schwertfeger, Ruby Greathouse, Bud Billiard, George Kondik, Pat Sutherland with options for more once this is established. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the appointments.

IN-HOUSE BUDGET REVISIONS:

Move \$9,850 in line items for the County Commission
Move \$3,300.00 in lines items for the Courthouse
Move \$2,350 in line items for the Circuit Court
Move \$85.00 in line items for the Magistrate Court

Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve these revisions.

REVISION:

2019 - Animal Shelter Levy is \$599.00 short in their allotment. The Commission indicated that they worked with the bookkeeping department on this and felt it was resolved.

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Commissioner Wise reported that she has been working with Scheeser Buckley Mayfield, LLC Consulting Engineers for the lighting and ceiling replacement project proposal which is a grant through the Courthouse Facilities Improvement Authority. This grant requires a match by the Commission. Stacey Wise made a motion, seconded by Jim Andreozzi and unanimously passed to approve the Scope of Work as prepared by Scheeser Buckley Mayfield, LLC.

Commissioner Wise also asked that the proposal be approved for Scheeser Buckley Mayfield, LLC to do the work on the mobile radio network and its interface to the 911 Center. A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to sign the proposal. Stacey reported there is an outside consultant for the 911 Study and engineering work for the 911 too.

The Commission thanked Commissioner Wise for all her hard work on these projects.

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Deputy Pizer reported that about \$800.00 was raised for the K-9 Fund through a car show, food and raffle sales that was held at the Dollar General Market this past Saturday.

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Bob Fowler, EMA/Ambulance Director reported that FEMA will be here next week if the Commission wants to meet with them.

Butch Rotellini was present and felt Cross Creek Road is in need of repair and invited the Commission to look at it.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to reappoint Jim Boniey and Mary Franco Kowalo to the HOME Board.

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A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to reappoint W. Duane Heck to the WV Route 2/I-68 Authority Board.

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A motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to appoint Marie Lauck to the Healthways Board.

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The Clerk made the following recommendations for combining of voting precincts, some reasons being harder to find poll workers and some because the registered voters are low:

Combine Precincts 1 and 6 and to be now known as Precinct 6 and vote at the Precinct 6 location, currently Community of Christ Church at 84 - 26th Street, Wellsburg

Combine Precincts 4 and 5 and to be now known as Precinct 5, they are currently already in the same building, the Wellsburg Primary School at the Charles Street entrance.

Combine Precincts 23B and 23D and to be now known as Precinct 23B, they are currently in the same building, the Hooverson Heights Fire Department

Combine Precincts 28 and 31 and to be now known as Precinct 31 and vote at the Precinct 31 location, currently Jefferson School

Combine Precincts 25 and 26 and to now known as Precinct 26, they are currently already in the same building, Freedom Place II, 3720 Main Street, Weirton

After a lengthy discussion a motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the combining of precincts.

Also a few precincts will have to be moved to new locations as the following schools are closing, Follansbee Middle School is closing, Beech Bottom School will be closing, as well as Colliers School and Millsop School. The Clerk indicated that she had checked with the Board of Education and Millsop School and Colliers School can still be used as sites, however; Follansbee Middle School will be moved to the Follansbee Community House and Beech Bottom voters will be moved to the Church in Beech Bottom.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 21026 through 21050 for \$57,000.33
Payroll withholding - Check Nos. 21018 through 21025 for \$2,582.63

Dog Fund - Check Nos. 1336 through 1337 for \$1,864.52
E-911 - Check No. 1967 for \$51.50
Ambulance Fund - Check Nos. 3840 through 3841 for \$584.31
Shelter Levy - Check Nos. 686 through 694 for \$1,305.66
Valuation Fund - Check No. 1291 for \$241.50

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No further business to come before the Commission a motion was made by Stacey Wise, seconded by Jim Andreozzi and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk