

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY JUNE 5, 2018

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 5th day of June, 2018 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President  
Jim Andreozzi and Stacey Wise, Commissioners  
Sylvia J. Benzo, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Stacey Wise, seconded by Tim Ennis and unanimously passed to approve the minutes of the meeting held on May 29, 2018.

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This being the first meeting for the month of June, 2018 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The fiduciary meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A copy of the minutes of the Brooke County Public Service District meeting of April 12, 2018 was received.

A letter was received from Comcast informing us of changes to XFINITY TV services, effective June 13, 2018 EPIX HD will launch on Channels 380/1790 for \$5.99 per month.

A letter was received from Donna DeJaro, Animal Shelter Director asking to hire John Bassett as a part-time employee at the shelter. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the hiring pending the approval of drug screen testing being done.

A Petition was received from Michael Gaudio, Attorney to reopen the Estate of Charles F. Snyder as there is a cloud in the real estate previously filed on his Appraisalment and an amended Appraisalment needs to be filed to amend the real estate. Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to approve the request.

A Press Release was received from Mac Warner, Secretary of State letting us know that changes to how residents apply to become a Notary Public will take effect on June 3, 2018, one of which is to eliminate a bond requirement.

A letter was received from the WV Route 2 & Interstate 68 Authority letting us know that the appointment of W. Duane Heck to the Authority will expire on June 30, 2018 and requesting that he be reappointed.

A letter was received from the Northern Panhandle HOME Consortium advising that the two-year term for our appointees Jim Boniey, Stacey Wise and Mary Fran Kowalo will expire on the board on June 30, 2018. Jim Andreozzi made a motion, seconded by Tim Ennis and passed to reappoint Commissioner Wise to their board.

A request for the following budget revisions were received from various offices which funds are within their allocated budgets:  
Animal Shelter Levy - \$16,841 in various line items  
Sheriffs Tax Office - \$3,149 in various line items  
County Commission - \$1,250 to telephones  
Courthouse - \$5,034.00 in various line items  
Magistrate - \$1,690 in various line items

Prosecuting Attorney - \$2,195.00 in various line items

A motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to approve the requested revisions.

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Jim Andreozzi made a motion, seconded by Stacey Wise and unanimously passed to transfer the funds from the County Commission that are needed to make the Valuation Fund balance for the end of the fiscal year.

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Stacey Wise made a motion, seconded by Jim Andreozzi and unanimously passed to reappoint Brian Taylor to the Washington Pike Public Service Board for a term to begin July 1, 2018 through June 30, 2024. The Clerk will notify him of his appointment.

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Sheriff Palmer thanked Frank Lucero and Butch Rotellini for their efforts in following up on Dilapidated Building complaints and Salvage Yard complaints. He felt they needed more staff as they only work twelve (12) hours a week and have about fifteen (15) buildings they are reviewing. Sheriff Palmer stated that the Salvage Yard is a State Law and certain rules and regulations apply for this process. There was also discussion that perhaps the Health Department could fine people that had too much garbage and thought a meeting could be held with them.

Sheriff Palmer stated there will be a meeting on June 15, 2018 at 1:00 p.m. concerning their radio communications and valuation. He has been working with Lou Vargo of Ohio County and is willing to sit and discuss issues.

The Sheriff also reported that the boar docks are almost complete.

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Commissioner Wise reported that there will be a car cruise on June 15, 2018 to benefit the K-9 unit.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check Nos. 20950 through 20970 for \$15,150.81  
Payroll withholding - ACH - \$36,520.20 & \$114,314.87  
Dog Fund - Check No. 1326 for \$878.25  
E-911 - Check Nos. 1959 through 1961 for \$4,873.16  
Ambulance Fund - Check Nos. 3823 through 3827 for \$1,026.48  
Shelter Levy Fund - Check Nos. 681 through 684 for \$19,644.15  
Valuation Fund - Check No. 1286 for \$15,762.71

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No further business to come before the Commission a motion was made by Jim Andreozzi, seconded by Stacey Wise and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Sylvia J. Benzo, Clerk

