

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, NOVEMBER 26, 2019

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 26TH day of November, 2019 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President (Excused not present)  
Stacey Wise, Commissioner  
Andrew J. Thomas, Commissioner  
Kimberly M. Barbetta, County Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A motion was made by Andrew J. Thomas, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on November 19, 2019.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

Commissioner Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve the request from the Sheriff to reestablish Fund 020 - Justice Equitable Sharing Account.

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve the request from Donna DeJaro, to hire Cassie Reynolds as a part-time on call employee.

Andrew J. Thomas made a motion, seconded by Commissioner Wise and unanimously passed the request for a Revision to the Approved Budget in the amount of \$872.00 Revenues/Expenditures.

Commissioner Thomas made a motion, seconded by Stacey Wise and unanimously passed to advertise for (RFQ) Request for Expressions of Interest for architect and engineer for Brooke County Judicial Annex.

A letter from Comcast with an explanation of price increases starting December 20, 2019.

Board of Health Meetings set for 2020

- a. February 24, 2020
- b. May 18, 2020
- c. August 24, 2020
- d. November 16, 2020

A letter from John Cunningham asking for reappointment to the Brooke County Board of Health. As well as a letter of recommendation from the Board of Health asking for reappointment.

A letter from Jeff Van Camp reapplying for a position on the Brooke County Park & Recreation Commission.

Minutes were received from Brooke Hills Park - October & November 2019.

Minutes were received from Hammond PSD - October, 2019.

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to accept the resignation from Thomas Jarrell.

Commissioner Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve the rehiring of Emily Drake as a Part-time dispatcher.

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve a loan request in the amount of \$50,000.00 to the Brooke County PSD. This will be Phase II-C.

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve a contribution of \$10,000.00 to the EDA towards the renewal of the Vista Position.

Commissioner Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to approve the end of year payroll adjustments. The Commission gave each department head the authority to give up to \$1000.00 for full-time employees and up to \$500.00 for part-time employees.

The above correspondences were ordered filed in the Brooke County clerk's Office.

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Vivian Parsons with WV Counties Risk Pool gave a presentation regarding other programs we made be interested in utilizing.

Christina White, 911-Communication Director announced that the South Tower VHF is now switched over and they are almost complete.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholding	ACH - for \$49,848.90
	CKS - 23629-23638 for \$3,088.94
General County Fund	001 CKS - 23639-23661 for \$18,992.31
E-911 Communications	007 CKS - 2248-2251 for \$314.50
Ambulance Fund	025 CKS - 4465-4470 for \$4,408.53
Fire Levy	028 CKS - 1666-1675 for \$9,793.34
Shelter Levy	030 CKS - 968 for \$227.20
Valuation Fund	056 CKS - 1475-1477 for \$158.93
Dog	003 CKS - 1452 for \$35.00

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No further business to come before the Commission a motion was made by Andrew J. Thomas, seconded by Stacey Wise and unanimously passed to adjourn.

Stacey Wise, President Pro-Tem

Teste:

Kimberly M. Barbetta, Clerk

