

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, DECEMBER 31, 2019.

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 31<sup>ST</sup> day of December, 2019 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President  
Stacey Wise, Commissioner  
Andrew J. Thomas, Commissioner  
Kimberly M. Barbetta, County Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A motion was made by Andrew J. Thomas, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on December 24, 2019.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

Commissioner Thomas made a motion, seconded by Commissioner Stacey Wise to unanimously pass to approve the signing of the agreement between SWN Production Company/WV State Tax Commissioner/Brooke County Assessor and approved by The County Commission of Brooke County, WV sitting as a Board of Assessment Appeals (the BAA).

Andrew J. Thomas made a motion, seconded by Commissioner Stacey Wise to approve and sign the agreement between Global Science & Technology, Inc. and Brooke County Commission for Courthouse Network Support, Administration and Consulting.

An email was received from the BC EDA - the BC EDA voted to renew their officers for another year.

Chair, Dr. Heather Stone  
Vice Chair, M.E. Yancosek Gamble  
Treasurer, Larry Swanson  
Recording Secretary, Alex Schneider  
Executive Secretary, TBA

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve the request for four members to the BC EDA Board.

Dr. Heather Stone a three (3) year term.  
Mr. Larry Swanson  
Ms. Mary Blum  
Mr. Jeffrey R. Crook

Minutes received from Brooke County PSD - November 2019.

Minutes received from Hammond PSD - November 20, 2019.

Commissioner Thomas made a motion, seconded by Tim Ennis to approve the following towing rotation list:

Week 1. AL'S  
Week 2. BALLATO'S  
Week 3. GREEN'S  
Week 4. CJ'S

The Commission plans on passing a Towing Requirement Policy at the next meeting, and decided that towing companies already on the towing rotation list will have 90 days to comply with said policy, and that the new towing company on the rotation - CJ's Towing - will be on a 90 day probationary period, which will begin on the date of the passage of the Towing Requirement Policy. If the companies do not comply with the policy after 90 days, they will be removed promptly.

A letter was received from Nick's Auto Sales asking to be placed on the towing rotation.

Commissioner Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously approved to sign the Telephone System Service Agreement with Advanced Communications Company in the amount of \$1,400.00 for the year 2020.

Information was received for the service elevator in the bay area from Elevator Assessment & Capital Planner - Modernization \$87,000.00

The Courthouse will be Closed January 1, 2020 - HAPPY NEW YEAR!

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	ACH - for \$970.45
	CKS - 23758-23767 for \$3,331.04
General County Fund	001 CKS - 23768-23797 for \$25,846.27
Dog	003 CKS - 1458 for \$1,077.99
E-911 Communications	007 CKS - 2267 for \$920.00
Ambulance Fund	025 CKS - 4508-4509 for \$592.10
Shelter Levy	030 CKS - 983-986 for \$5,183.40

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No further business to come before the Commission a motion was made by Andrew Thomas, seconded by Stacey Wise and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Kimberly M. Barbetta, Clerk