

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,

WEST VIRGINIA, HELD TUESDAY, July 2, 2019

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 2nd day of July 2019 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President  
Stacey Wise and Andrew J. Thomas, Commissioners  
Kimberly M. Barbetta, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Stacey Wise, seconded by Andrew J. Thomas and unanimously passed to approve the minutes held on June 25, 2019.

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This being this being the first regular meeting for the month of July, 2019 fiduciary matters were presented to the Commission for the approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting. Commissioner Thomas recused himself from voting on all documents in which he served or is currently serving as the attorney or as a former fiduciary commissioner.

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A copy of the following correspondence was given to each of the Commissioner's for their review:

A Memorandum from the WV Development Office regarding the Annual Self-Inspection Reports: LWCF-Assisted Parks. This report helps with the selection of new LWCF grant recipients. The Commission requested for this to be forwarded to Brooke Hills Park.

A service agreement for the Howard E. "NYHART" Company Inc. to conduct the OPEB study for Brooke County if the sum of \$1,500.00. A motion by Stacey Wise, seconded by Andrew J. Thomas and unanimously passes to sign the agreement and have the "NYHART" study completed.

An invitation from BrickStreet Insurance inviting the Commission to their Annual Meeting of Members of BrickStreet Mutual Insurance Company. The meeting will be held in Charleston, WV on July 29, at 8:30 a.m.

Two separate agreements were signed with Part-time employees Gabriel Rohmann and Zach Ferrari of the Brooke County Ambulance Service. Both employees were approved through the Commission in May of 2019.

Information from Equitrans Midstream including email, maps and booklets.

A letter from Comcast updating information about TiVO.

A request was made from WV Route 2/I-68 Authority asking for a \$3,000.00 contribution. The Commission will review this request.

A letter from Alexandra Eberle, Brooke County Library Director, requesting the Commission to place a public call for applicants for the Brooke County Library Board. There will be a Board position available. Mr. David Hubbard has completed three (3), five (5) year terms, for a total of fifteen (15) years of dedication to the libraries. The Commission thanked Mr. Hubbard for his many years of service and wished him well. Applications will be available at any of the Brooke Library Branches.

A motion was made by Andrew J. Thomas, seconded by Stacey Wise and unanimously passed to approve the Budget revisions from several offices they are as follows:

- A. Prosecuting Attorney - \$45.00
- B. Valuation Fund - \$8,500.00
- C. County Clerk - \$8,7001.00
- D. County Jail - \$7.00
- E. 911-Communication - \$3,843.10
- F. Law Enforcement - \$2,440.00
- G. Courthouse Security - \$6.00
- H. Dog Shelter - \$50.00

Captain Mills was present on behalf of Sheriff Palmer requesting to hire three (3) deputies to fill the PRO positions at Brooke County Schools. At the request of the Commission the New Contract with the Board of Education must be reviewed and signed before any hiring can be approved.

An Appointment was made to the Brooke County Health Board. Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to appoint Jennifer Cross. The Commission thanked the other applicants for their desire to serve their Community.

The above correspondences where ordered filed in the Brooke County Clerk's Office.

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Kimberly Barbetta ask for permission to place an ad in the Brooke Review for employment within the County Clerk's Office.

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Captain Pizer gave reports on the Tower Sites and Generators. Service agreements were asked to be placed on the Agenda for July 9, 2019. We had some communication problems with the strong storms but feel confident that when we get the towers updated this should help significantly.

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Butch Rotellini was present and was happy to say that the Washington Pike house was torn down. The Rockdale Road property will be investigated also.

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Mr. Cheek was present and gave his updated on the Veteran Van Drivers. He stayed that The Brooke County Senior Center cannot help with the Veteran van drivers. He also attended a Hancock County Commission Meeting so that he keeps them updated as well. The American Legion will be holding a meeting this Saturday at 3 p.m. to see if they can help the Veteran Van Drivers in any way possible. Mr. Cheek thanked the Commission for all they are trying to do in this sad situation.

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Mary Jo Guidi, a representative from Senator Joe Manchin's Office was present and let the Commission know that on July 10, 2019 at 11:30 am. The Senator will be on skype at the Veteran's Center located on Bethlehem Blvd., Wheeling, WV. She invited all to attend, especially Veteran, as this is concerning the Veteran Van Drivers.

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Tim Hooper, State of WV unclaimed property funds will be at the Courthouse after the Commission Meeting July 9, 2019, to meet with those who need assistance.

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Cristina White was present and assured the Commission that the communication breakdown that occurred during the fire at the Mountain State Carbon was not from Brooke County Dispatch. The Commission said they were aware of the communication breakdown and commended our dispatch on the outstanding jobs they do. She thanked the Wellsburg Forth (4<sup>th</sup>) of July Committee for honoring the Brooke County First responders at Central Park on July 1, 2019.

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Ruby Greathouse, Brooke County Museum, was present and let the Commission know that the Museum will be open on July 5, 2019. The Museum is expecting Randall Reid-Smith, Commissioner of the WV Department of Arts, Culture and History.

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Invoices and vouchers were approved and the following checks were ordered written:

General County Fund - Check No. 22936-21967 for \$46,539.58  
Dog Fund - Check No. 1420-1421 for \$1,018.93  
E-911 Communications - Check No. 2165-2174 for \$4,035.56  
Ambulance Fund - Check No. 4286-4299 for \$7,112.24  
Shelter Levy - Check No. 887-889 for \$3,156.96  
Valuation Fund - Check No. 1423 - 1425 for \$187.00

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The Commissioners wanted to THANK the Wellsburg Fourth of July Committee for all of their hard work and dedication. For a small town we have such a "BIG WEEK". The Committee does such a tremendous job!

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No further business to come before the Commission a motion was made by Andrew J. Thomas, seconded by Stacey Wise and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Kimberly M. Barbetta, Clerk