

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,  
WEST VIRGINIA, HELD TUESDAY, AUGUST 6, 2019

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 6th day of August 2019 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President  
Stacey Wise, Commissioner  
Andrew J. Thomas, not present (ill)  
Kimberly M. Barbetta, County Clerk

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The Commission held their preliminaries before the meeting including a prayer and pledge of allegiance.

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A motion was made by Stacey Wise, seconded by Timothy R. Ennis and unanimously passed to approve the minutes from July 30, 2019.

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This being the first regular meeting for the month of August 2019, fiduciary matters were presented to the Commission for the approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting.

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A copy of the following correspondences was given to each of the Commissioner's for their review.

A letter from BrickStreet Mutual Insurance reminding the Commission that Policy # WCB1020191 will expire October 1, 2019. It is their intent to renew our coverage.

An e-mail request from Sheriff Palmer asking permission to hire Amanda Meeker as a Full-time Dispatcher. Commissioner Wise made a motion, seconded by Timothy R. Ennis and unanimously passed to hire Amanda Meeker Full-time.

An e-mail request from Any Nickerson asking permission to hire Robert Fowler as a Part-time Deputy Director for Brooke County EMA/OES. Stacey Wise made a motion, seconded by Timothy R. Ennis and unanimously passed to hire Robert Fowler as Part-time Deputy Director EMA/OES.

A letter from Glenda Brooks, Circuit Court Clerk advising the Commission that Florence Long will be retiring as of October 1, 2019. The Commission thanked her for her service and dedication to Brooke County and wished her well.

A request from Glenda Brooks, Circuit Court Clerk to hire Cheryl Ross to replace Florence Long, starting August 19, 2019 as a Tier 1. Commissioner Wise made a motion, seconded by Timothy R. Ennis and unanimously passed to approve the hiring of Cheryl Ross.

Prosecuting Attorney, Joseph E. Barki, III requested to make Michelle Heaton a Full-time Legal Secretary as of August 1, 2019. He also requested that his budget be modified accordingly. Stacey Wise made a motion, seconded by Timothy R. Ennis and unanimously passed to approve the Full-time position for Michelle Heaton and the budget modification.

A letter from Robert Fowler advising the Commission of the dismissal of an employee immediately.

A request from Kimberly M. Barbetta, County Clerk asking for permission to hire Sarah DeLong as a Tier 1 Full-time employee as of August 2, 2019. Commissioner Stacey wise made a motion, seconded by Timothy R. Ennis and unanimously passed to approve the hiring of Sarah DeLong.

A letter from The Brooke County Public Library Board requesting they consider appointing Linda J. Amos to fill the current Board vacancy. Stacey Wise made a motion, seconded by Timothy R. Ennis and unanimously passed to approve Linda J. Amos to serve on the Brooke County Public Library Board.

A copy of the Brooke County 911 Advisory Board Minutes for June 25, 2019.

An e-mail from Kimberly M. Barbetta, County Clerk advising the Commission that the State of West Virginia will be doing a Financial Audit for the year 2017, beginning the week of August 12, 2019.

A brochure for a Mini Law School for HR Professionals was presented to the Commissioner advising that Heather from Bookkeeping/Payroll would like to attend.

An invitation for the 4<sup>th</sup> Annual Brooke-Hancock Pitch Contest.

Commissioner Stacey Wise made a motion, seconded by Timothy R. Ennis and unanimously passed to approve the In-house budget revision request for the County Commission for the amount of \$6,812.00 with in their budget.

A motion was made by Stacey Wise, seconded by Timothy R. Ennis to unanimously pass the approval of a donation in the amount of \$7,500 for one (1) year, in monthly installments, to The American Legion in Follansbee to help pay the VA Van Drivers. Hancock County will also be matching the donation. The Commission thanked Mr. Cheek for all of his hard work in this process. Mr. Cheek thanked the Commission for their donation and commended Commissioner Wise in all that she has done to help the Disabled Veterans.

One submittal was received for the FEMA Trail Project engineering Services: The Thrasher Group. Commissioner Stacey Wise made motion, seconded by Timothy R. Ennis and unanimously passed on qualifications-pending agreement of cost.

The Brooke County Commission hired Cheryl Smith as of August 1, 2019, as part of the Workforce program.

The above correspondences where ordered filed in the Brooke County Clerk's Office.

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Mrs. Watson was present and spoke about her disappointment in the Commissioner choice to destroy the Miller's Tavern. Commissioner Ennis said it was an extremely tough discussion. The Commission intends to preserve and acknowledge Miller's Tavern in the "New Courthouse Annex".

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Chief Deputy Adams was present and Thanked the Commission on attending the Swearing in of New Officers.

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Mr. Tim Hooper was present this being the Tuesday of the month he is available to our citizens which may need any assistance with unclaimed funds thru the State of West Virginia.

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Ruby Greathouse, Brooke County Museum was present. She has heard back from one of the Civil War Soldiers Family's. They are still searching for any heirs from the other soldier. These are the Soldiers that will receive headstones at Brooke Cemetery September 2, 2019.

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Invoice and Vouchers were approved and the following checks were ordered written:

General County Fund	- 23120-23141 for \$122,129.65 (voided cks 23097-23119)
E-911 Communications	- 2186-2190 for \$4,282.33
Ambulance	- 4326-4332 for \$78,167.52
Shelter Levy	- 903-908 for \$20,969.69
Valuation	- 1435 for \$20.85

No further business to come before the Commission a motion was made by Stacey wise, seconded by Timothy R. Ennis and unanimously passed to adjourn.

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Timothy R. Ennis, President

Teste:

Kimberly M. Barbetta, Clerk



