

REGULAR ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,

WEST VIRGINIA, HELD TUESDAY, JANUARY 7, 2020

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The County Commission of Brooke County, West Virginia met in regular adjourned session this 7th day of January, 2020 at 10:30 a.m. at the Courthouse.

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Present: Tim Ennis, President
Stacey Wise, Commissioner
Andrew J. Thomas, Commissioner
Kimberly M. Barbetta, County Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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A motion was made by Andrew J. Thomas, seconded by Stacey Wise and unanimously passed to approve the minutes of the meeting held on December 31, 2019.

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This being the first regular meeting for the month of January, 2020 fiduciary matters were presented to the Commission for approval after having been cared for in the absence of the Commission by the County Clerk. The meeting will remain open until the end of the regular meeting and if no objections are filed will close at the end of the regular meeting. Commissioner Thomas recused himself from voting.

A Fiduciary Commissioner's Report was filed by Wayne R. Mielke, concerning the claim on the Estate of Howard Shidock, submitted by Ascension Point Recovery Services, LLC, on behalf of Citibank, N.A. - Citi Mastercard. Mr. Mielke concluded that the claim was not filed as required, in that the proof of claim was filed without the supporting voucher or itemized statement as required. Andrew J. Thomas made a motion, seconded by Stacey Wise and passed to accept the recommendation of the Fiduciary Commissioner and disallow the claim.

A Fiduciary Commissioner's Report was filed by Wayne R. Meilke, concerning the claim on the Estate of Nancy M. Yetter, submitted by Ascension Point Recovery Services, LLC, on behalf of Comenity Capital Bank - Boscov's Credit Card. Mr. Mielke concluded that the claim was not filed as required, in that the proof of claim was filed without the supporting voucher or itemized statement as required. Andrew J. Thomas made a motion, seconded by Stacey Wise and passed to accept the recommendation of the Fiduciary Commission and disallow the claim.

Stacey Wise made a motion, seconded by Andrew J. Thomas and passed to reappoint Tim Ennis as President of the Commission.

Stacey Wise made a motion, seconded by Tim Ennis to appoint Andrew J. Thomas as President Pro-Tem.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to approved the hiring of Tia Graham as a part time EMT as of January 15, 2020, her starting rate will be \$12.75.

An email was received on behalf of the organization Senior Living Help. They are requesting that their website be added to The Brooke County Commission website. The Commission tabled until further research can be done on which website can be recommended.

Minutes were received from Washington Pike PSD for the month of November 2019.

Approval of the Towing Requirement Policy was tabled until the Commission and others have time to look over the policy.

Andrew J. Thomas made a motion, seconded by Stacey Wise and unanimously passed to approve the 2020 Brooke County Holiday Schedule.

Stacey Wise made a motion, seconded by Andrew J. Thomas and unanimously passed to approve Archie Doll as a member of the Brooke County Public Service District (BC PSD) for a term of six (6) years. January 1, 2020 - December 31, 2025. **The Clerk said this was a five (5) year term, however, she was wrong this is a six (6) year term.

The Commission tabled the appointment of any Brooke Hills Park & Recreation Board members. (Jason Ferguson, Jeff VanCamp, David Klick, Robert Morris and Wayne Buxton)

Andrew J. Thomas made motion, seconded by Stacey Wise and unanimously passed to keep the appointments to various boards the same for the year 2020.

EMS BOARD	- Tim Ennis
SENIOR CITIZENS BOARD	- Andrew Thomas
PLANNING COMMISSION BOARD	- Tim Ennis
BOARD OF HEALTH	- Andrew Thomas
EXTENSION SERVICE BOARD	- Stacey Wise
PARKS & RECREATION BOARD	- Andrew Thomas
MUSEUM BOARD	- Tim Ennis
LIBRARY BOARD	- Tim Ennis
BHJ BOARD	- Andrew Thomas
WORKFORCE INVESTMENT BOARD	- Stacey Wise
LOCAL EMERGENCY PLANNING BOARD	- All Three Commissioners
ECONOMIC DEVELOPMENT BOARD	- Stacey Wise
BUSINESS DEVELOPMENT BOARD	- Andrew Thomas
HOME CONSORTIUM BOARD	- Stacey Wise
CONVENTION & VISITORS BOARD	- Stacey Wise
COMMUNITY CORRECTIONS BOARD	- Tim Ennis

Several of our area Towing Companies were present. They were concerned about the New Towing List being implemented as well as the approval of the Towing Requirement Policy. (Al's, Ballato's, Rt 67)

The Commission meeting for next week's meeting has been moved to MONDAY the 13th of January at 9am.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	ACH - for \$51,443.79
	CKS - 23792 for \$91.20
General County Fund	001 CKS - 23793-23822 (23795 VD) for \$137,838.13
E-911 Communications	007 CKS - 2268-2273, 2275 (2274 VD) for \$114,360.06
Ambulance Fund	025 CKS - 4510-4518 for \$72,255.53
Shelter Levy	030 CKS - 987-991 for \$25,397.38
Valuation	056 CKS - 1485-1488 for \$25,612.81

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No further business to come before the Commission a motion was made by Andrew Thomas, seconded by Stacey Wise and unanimously passed to adjourn.

Timothy R. Ennis, President

Teste:

Kimberly M. Barbetta, Clerk

