

ADJOURNED SESSION OF THE COUNTY COMMISSION OF BROOKE COUNTY,

WEST VIRGINIA, HELD TUESDAY, November 30, 2021

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The County Commission of Brooke County, West Virginia met in adjourned session this 30th day of November, 2021 at 10:30 a.m. at the Courthouse.

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Present: Andrew J. Thomas, President
Stacey Wise, Commissioner
Tim Ennis, Commissioner
Kimberly M. Barbetta, Clerk

The Commission held their preliminaries before the meeting including a prayer and the pledge of allegiance.

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Commission Tim Ennis made a motion, seconded by Commission Stacey Wise and unanimously passed to approve the minutes of the meeting held on November 23, 2021.

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A copy of the following correspondences was given to each of the Commissioner's for their review:

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Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the Final close out report for the CDBG Broadband Project through BHJ.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the Contract for the HRA Accounts with WesBanco; this is for the deductibles regarding Brooke County employees.

Tim Ennis made as motion, seconded by Stacey Wise and unanimously passed to accept a letter of resignation from Kenneth Lowmiller, Secretary of the Hammond PSD Board, with an effective date of November 26, 2021. The Commission thanked Mr. Lowmiller for the time he served on the board.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to accept a letter of resignation from Jaclynn Marling, E-911 Dispatcher, affective date November 29, 2021.

An information letter from Global Science & Technology, Inc. regarding a Cyber Vulnerability Scanning System. With a cost of \$1,320.00 annually for all of our County Servers.

An information letter from Comcast - programming advisory.

Tim Ennis made a motion, seconded by Stacey Wise and unanimously passed to approve the hiring of both Katelyn Carnot and Zach Ferrari as part-time EMT's with a start date of December 1, 2021.

Stacey Wise made a motion, seconded by Tim Ennis and unanimously passed to approve the purchase of a New Truck for Animal Shelter; one bid was received from Stephens Auto Center unit price \$30,678,00.

RFQ-Bids were received and open Bids - Ambulance Centralized Location
Matyskiela & Grant, Inc.
Thrasher
McKinley Architecture & Engineer
Swiss Valley Associates, Inc.

A "Special" Commission Meeting for December 2, 2021 to open Judicial Annex Bids was set for 5pm.

Tim Ennis made a motion, seconded by Stacey Wise and unanimously approved an end of the year adjustment for up to \$1,500.00 for full-time employees and up to \$750.00 for part-time employees. Each department head is responsible for the allotted distribution amount which should be determined passed on performance.

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The above correspondence was ordered filed in the County Clerk's Office.

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Sheriff Beatty reported that the new Ballistic Vests; they have been delivered and all of the deputies are extremely happy with them, he thanked SWN for their very gracious donation in helping to make the vests a reality.

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Sheriff Beatty announced that on October 1, 2021 the tax office discontinued the sale of DMV renewal stickers for vehicles. Sheriff Beatty will reach out to the State about the possibility of the County being able to sell the renewal stickers once again starting in January, 2022. There will need to be a new system installed and updated training in order to make sales available to the Brooke County Citizens.

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Invoices and vouchers were approved and the following checks were ordered written:

Payroll Withholdings	ACH - \$410.66
	CKS - 26977-26985 \$5,217.58
General County Fund	001 CKS - 26986-26991 for \$20,354.32
Dog	003 CKS - 1595 for \$231.00
E-911 Communication	007 CKS - 2697-2698 for \$7,064.95
Ambulance II	024 CKS - 1705-1706 for 5,230.300
Ambulance	025 CKS - 5535 for \$792.81
Fire Levy	028 CKS - 2144-2154 for \$174,089.12
Shelter Levy	030 CKS - 1428-1430 for \$3,194.37

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No further business to come before the Commission a motion was made by Tim Ennis, seconded by Stacey Wise and unanimously passed to adjourn.

Andrew J. Thomas, President

Teste:

Kimberly M. Barbetta

