

Brooke County EDA Meeting Minutes  
May 27, 2015 at 5:30pm  
Brooke Library

**Attendance:** Honorable Stacey Wise, Honorable Tim Ennis, Patty Welling, Ruby Greathouse, Pat Sutherland, Cynthia Hoffman, Karen McClain, and Norm Schwertfeger

~ Norm Schwertfeger opened the meeting at 5:40pm.

**Minutes from previous meeting-** Pat Sutherland made a motion to approve the minutes of the previous meeting, second by Ruby Greathouse and passed.

**Financial Report-** Patty Welling provided the Treasurers Report for May 27, 2015. The balance in the account reflects a total of \$22,796.67 as of May 27, 2015. Motion by Pat Sutherland and Second by Stacey Wise to approve Treasurers Report and passed.

**Old Business:**

**A- Committee Reports**

- 1- Land and Building Inventory Reports-** Norm Schwertfeger reported on the committee. The work with the WJU interns has slowed down and we hope to pick this activity back up with the award of a new AmeriCorp VISTA worker in the coming months. The intent is to have the VISTA work with the Brooke County Assessor Office to identify vacant buildings and property and catalog information to be placed on county EDA web site.
- 2- County Web Site Discussion-** Matthew Reven has been posting minutes and events on the web site.
- 3- Small Business Loan Programs-** Jon's schedule hasn't allowed him to catch very many meetings recently. We will wait to hear from him on an update with this.

**Development Updates:**

- A.** County Assessor Report- Tom Oughton was not present and no report given.
- B.** BDC Northern Panhandle- Pat Ford was not present.
- C.** BHJ Report- Mike Paprocki was not present and no report submitted.
- D.** County Commissioners- Commissioner's Stacey Wise and Commissioner Tim Ennis were present. Commissioners discussed potential demolition of buildings along riverside across from Courthouse. Commissioner Tim Ennis suggested the EDA take the summer months off and resume meetings in August.
- E.** WVDO- Matt Borrer was not present and no report submitted.

**AmeriCorp VISTA Grant Application-** Norm reported on a grant for a full time VISTA worker that he was applying for. The grant is looking good and we should know soon if approved. The position will start July 20-23 with training in Atlanta, Georgia. Position will be able to work with EDA and Farmer Market among other community projects.

**Bethany Town Update-** Councilman Pat Sutherland indicated they are working with the BDC on a few projects. Town is also working on grants for further trail development, Summer Community Market and Town Event space.

**Grimes Golden Park Update-** Norm reported on progress at Grimes Park. A number of large trees were removed from the site to improve sunlight and safety at the site. Additionally, the group has been working with a nursery to plant additional apple trees at the site and additional beautification efforts.

**Upcoming Training Opportunities-** Norm shared a list of training opportunities that were available in the upcoming months:

- 1- **HUBapalooza-** 4/30/2015 from 10am – 3:30pm in Summersville, WV. Pat Sutherland and Norm Schwertfeger attended this event and shared information.
- 2- **Try This Conference-** 6/5,6/2015 at WV Wesleyan College in Buckhannon, WV. This is a conference promoting initiatives for a healthier community and mini grants are often awarded to teams willing to initiate a community health program.
- 3- **Community Leadership Academy-** 9/30-10/2/2015- Excellent Local government/leader conference held at Lakeview in Morgantown.
- 4- **Faces of Leadership-** 10/13-14/2015- Conference on service learning and local Mayor

Pat Sutherland motion to adjourn, Second by Ruby Greathouse and the Chair adjourned the meeting at 7:00pm.

Respectfully Submitted,

Norman Schwertfeger Norm Schwertfeger, Secretary- BCEDA