



BCEDA QUARTERLY MEETING – Minutes
Thursday, July 18, 2019, 5:15 - 6 pm

Location: Weirton campus WV Northern Community College, 150 Park Ave, Room 117b

1. Meeting was called to order at 5:22pm
2. Attendance
 - a. Please refer to sign-in sheet which was submitted with minutes. Jim Lyle, John Casinelli, Luke Diserio, and Paul Billard send their regrets. Michael Traubert attended by proxy of email.
 - b. To meet quorum, we need 9, we only had about 6 board members present. Voting on items not capable, items required for voting are postponed for an email vote and/or next meeting.
3. Business Meeting
 - a. Minutes Approval – May 2, 2019
 - i. Tabled until either an email vote or next vote due to lack of quorum,
 - b. Financial Update/Report Approval / Audit
 - i. Larry went over April 5th through July 5th reports
 - ii. Post Office dues will be paid, and then paid annually.
 - c. Vista report
 - i. Vista report attached. For further clarifications and questions, please contact Joan.
 - d. Brief update on budgeted projects:
 - i. Completed Projects- Ag Day May 16th – 17th
 1. 220 students served; great feedback from students and teachers was received. Photos of the event can be seen by contacting Ruby G.
 - ii. Ongoing Projects- Farmer’s Market and BET/ Bizhive
 1. Farmers market has been rolled out in both areas.
 2. The portal is coming along and currently Joan is looking for feedback and usage in order to tweak it to best serve the users.
4. Future Project Planning- UPCOMING EVENTS
 - a. PITCH contest, August 9th, 6pm Brooke High School
 - i. Application forms are open to new businesses and established businesses as well. Contact Joan or Luke Diserio at the Wellsburg Chamber. Flyer has been attached.
 - b. BCEDA Economic Summit, November 7, 2019, 5:30 pm –Bethany College, Bethany Club room (\$10 per person)
 - i. EDA is currently working on a project that will hopefully be unveiled during this meeting.
 - c. Ruby Greathouse, Bridge engineer program, TBA
 - i. Nothing to report as much of this is still in planning phases; October is the targeted time period to get student visits from the local schools.
5. The BC EDA supported the Downtown Wellsburg group on their ongoing mission to have a monthly event at the square in Downtown in June.

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<http://www.brookewv.org/bceda.html>

6. E. Commission/Community brief updates
 - a. Regional Tourism Meeting is scheduled for July 25th at the Historic Society Museum in Waynesburg. More information can be gathered from Norm S.
 - b. Opening for Executive Director at the Brooke County Committee on Aging
 - i. Resume, cover letter, and three references by August 15th
7. Members were reminded to please bring/send reports to the Secretary so we can attach these to meeting minutes.
8. Secretary Items
 - a. USPS PO Box will be renewed by Larry as there were no objections and it needed to take place before the end of July.
 - b. If members know that their friends & coworkers who they may be attending with to the EDA meetings are not receiving these direct emails regarding agendas, minutes, and handouts, please have them email the secretary with their correct contact. Due to illegible handwriting in a few sign-in sheets, information was not transcribed and as a result we have received a few bounce backs.
 - c. No further information on whether or not Manack-Stover has been approved for the BC EDA board.
 - d. A letter was sent to a prospective new EDA Secretary. If any know of additional opportunities, please let Alex know.
 - e. Correspondence
 - i. Thank You Card from Alex Weld on Behalf of Downtown Wellsburg
 - ii. Brianna D. Aultz Email regarding WORC Letter of Support
 - iii. USPS PO Box Renewal
 - iv. Manack-Stover Resume
9. EDA Meeting was adjourned at 5:50pm.

Respectfully submitted,

Alexandra L. Eberle

Alexandra L. Eberle
BCEDA Secretary

Special Program

1. After the BCEDA Meeting was adjourned, the group was then moved to room 254 to begin the program at 6pm.
2. Larry Tackett, "What is the college free tuition program?"; WVNCC Community Education Program-general public invited. For more information on the WV Invests, visit <https://www.wvncc.edu/future-students/wv-invests/7095>

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