

PUBLIC INTAKE FORM

- DILAPIDATED & ABANDONED BUILDING
- LITTER & SOLID WASTE CONTROL
- MANDATORY DISPOSAL REQUIREMENT

This formal complaint is to be considered the initial phase of controlling a situation which will result in Criminal charges, unless the complaint is rectified to the satisfaction of the complainant, pursuant to the Brooke County, West Virginia Ordinance of Health, Hygiene & Safety.

Name of Complaining Party: _____

Address of Complaining Party: _____

Telephone Number of Complaining Party: _____

Name of Offending Party: _____

Address of Offending Party: _____

Telephone Number of Offending Party (if known): _____

Address of area where violation is taking place: _____

- _____ Accumulation of Debris
- _____ Overgrown Vegetation
- _____ Toxic Conditions
- _____ Lack of Ventilation
- _____ Violation of Waste Disposal Law 22C-4-10
- _____ Accident/Injury Hazard
- _____ Lack of Light or Sanitary Facility
- _____ Dilapidation
- _____ Fire Hazard
- _____ Animal Waste
- _____ Other conditions observed in violation of public safety & welfare: _____

I affirm that the conditions described above currently exist to the best of my knowledge and belief.

Date: _____ Complaining Party: _____

This formal complaint is to be filed at the County Clerk's Office. It will then be issued for acknowledgement and action to the County Commission, Planning Commission and Sheriff's Office.