

Brooke County Planning Commission – minutes of 1/26/16

Quorum – Confirmed

Present – Mathew Reven, Calvin Heck, Jim Smitz, Ruby Greathouse, Commissioner Tim Ennis

Minutes – There was no December meeting. Minutes from November were approved. Motion to approve – Smitz seconded by Heck - unanimous approval

Financial Report – Beginning balance \$7923.67 / Check for secretarial and web maintenance for (Dec. & Jan.) - \$400.00 / New balance \$7523.67

Motion to approve by Smitz seconded by Reven Unanimously approved

Unfinished Business:

Saldo – Mathew Reven presented a preview of the development process for the SALDO and stressed the importance of storm water management in the ordinances from other counties. As an example, he presented a picture of Ross St. in Bethany that is subject to runoff going out onto Route 67 whenever there is a heavy rain. Having guidelines in place when this street was first paved or when storm drains were added to the town would have prevented the problem.

Dilapidated Housing – Four complaint forms were entered into our records.

Locations:

- 107 Second St., Follansbee
- 118 First St., Follansbee
- 125 Randall Ave., Follansbee
- 226 May Road, Follansbee

Trailer Parks – Commissioner Ennis will meet with Jim Stacey to research how improvements / restrictions can be made.

New Business :

Election of officers for 2016 –

- President – Office was left vacant for now.
- Vice-President – Ruby Greathouse
- Treasurer – Calvin Heck
- Recorder – Mathew Reven

Ruby Greathouse requested that copies of West Virginia statutes governing Planning Commissions be made available to all Planning Commission members. These will be made available by the Recorder at the next meeting.

Ruby Greathouse also requested that a letter be sent to the County Commission by the Recorder requesting assistance in recruiting new members for the Planning Commission.

Adjournment – Motion was made by Heck and seconded by Smitz - unanimously approved

Respectfully submitted:

Mathew Reven – Recorder for Brooke Planning Commission